

HEAD OF ASSOCIATION EC MEMBER – JOB DESCRIPTION & PERSON SPECIFICATION

1. Job Description

The post of Head of Association Executive Committee Member is an elected 1-year post in rotation with other Heads of Association. The purpose of the post is to give Heads of Associations insight in to the workings of the Executive Committee together with their bringing to the Board independent thinking in taking forward the corporate operation of the BAB as a National Governing Body. The duties and responsibilities include but are not necessarily limited to:

- Attending Executive Meetings of the Board (normally 3-4 times a year)
- Participating in the decision-making process of the Executive Committee, offering advice and support as appropriate
- Representing the Board with outside organisations, as required.

2. Person Specification

The post holder should be the Head of an Association but may, exceptionally, be their nominated senior representative who will have a background which encompasses and demonstrates:

- A distinguished career in, and thorough knowledge of, Aikido
- A positive commitment to promoting Aikido and the BAB
- An ability to work as part of a management team
- An ability to represent a diversity of Aikido Associations, recognising their independence, but seeking to develop their commitment to a corporate approach to the development of Aikido in the UK.
- IT literacy (desirable)